

Freeman Academy 2010-2011 Acceptable Use of Technology Consent Form

We are pleased to offer our students access to computers, network, and technology for educational purposes. Parents and students are advised that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive to some people. While we have preventative measures in place to prevent students from accessing these types of materials, we cannot guarantee that filtering software will in all instances successfully block access to inappropriate materials. Ultimately, parents and guardians are responsible for setting and conveying the standards that their children should follow on the use of Internet just as they do on the use of all media information sources such as television, telephones, movies and radio.

Freeman Academy is not liable or responsible for: any information that may be lost, damaged, or unavailable due to technical or other difficulties; the accuracy or suitability of any information that is retrieved through technology; breaches of confidentiality; or defamatory material.

Access to school technology is a privilege, not a right, and entails responsibility. The school's electronic network is part of the curriculum and is not a public forum for general use. Students are responsible for good behavior on school computer networks just as they are in a classroom or school hallway. Communications on the network are often public in nature. General school rules for behavior and communications apply. The network is provided for students to conduct research and communicate with others. Access to network services is provided to students who agree to act in a considerate and responsible manner. Student signature and parent/guardian signatures are required.

When access to the school's technology, including access to the Internet/e-mail is granted, it is extremely important that rules be followed. Misbehavior could result in temporary or permanent loss of access to the Internet or e-mail privileges. Violations may result in disciplinary action up to and including suspension/expulsion. When applicable, law enforcement agencies may be involved.

Personal Mobile Computing Devices are not permitted during the school hours of 8:00 – 4:00. Access to the Administration Building's Wireless Network is not permitted for personal devices. After school and lunch break access to campus wireless networks may be permitted on an individual basis, with administrative approval.

ACCEPTABLE USE:

The computers and the Internet are to be used for educational purposes only. The following guidelines apply to computer/Internet use at Freeman Academy:

1. **Security** – Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on Internet/e-mail, you **must** notify the principal. Do not demonstrate the problem to other users. Do not use another individual's account. Files, data, or information of others must not be improperly accessed or misused. Attempts to login to Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk or having a history of problems with other computer systems will be denied access to Internet. The user will be held personally responsible for all activity on their account. **Password sharing is strictly prohibited.** If you feel

someone has accessed your account it should be reported immediately to the principal and a new password will be issued.

2. **Vandalism** – Vandalism will result in cancellation of privileges. Vandalism is defined as any malicious attempt to harm or destroy hardware, software or data. This includes, but is not limited to, the uploading or creation of computer viruses. Programs that infiltrate computing systems and/or damage software components are prohibited.

3. Use of the Internet/e-mail for private, commercial, financial gain, or illegal activity is prohibited.

4. Materials that are obscene, offensive, threatening, or otherwise intended to harass or demean recipients must not be transmitted or accessed.

5. Anonymous and/or false communications are not allowed.

6. Students are prohibited from scanning images, downloading files or printing materials without the permission of school personnel. This applies to software, graphics and images, as well as text.

7. Students must not attempt to “customize” or “personalize” any of the Internet software on the computers.

8. Use of chat rooms and outside email programs (not school issued) is prohibited except in cases of classroom assigned activities with written teacher approval.

9. Students must never give out any personal information such as their name, age, gender, address, telephone number or parent’s name.

10. Students must always tell a teacher if they come across any information that makes them feel uncomfortable.

11. Food and drink are not allowed in the lab.

12. Students are not to use the computers without teacher supervision and/or teacher permission.

13. Forwarding unconfirmed or non-educationally related e-mail messages is prohibited.

14. Use of sites selling term papers, book reports and other forms of student work is prohibited.

Misbehavior could result in temporary or permanent loss of access to the Internet or e-mail privileges. Violations may result in disciplinary action up to and including suspension/expulsion. When applicable, law enforcement agencies may be involved.

STUDENT AUTHORIZATION FORM

Please return this form to the Freeman Academy Administration Office by July 15, 2010.
Keep a copy of the policy for future reference.

***** This form must be filled out completely and returned to the office before the student will be given a password and allowed to use school computers and technology.*****

I understand that my computer/technology use is not private and that the school will monitor my activity on the computer system and inspect inappropriate use of resources.

I have read the Freeman Academy Acceptable Use for Technology Policy and regulations and agree to abide by these rules. I understand that violation of the policy or regulations may result in disciplinary action, including loss of technology privileges or legal action.

Student's Name (please print) _____

Signature: _____

Date: _____

Parental Consent

I have read the Freeman Academy Acceptable Use of Technology policy and regulations. In consideration for the privilege of my child using the school's electronic communications system, and in consideration for having access to the public networks, I hereby release the school and its operator from any and all claims and damages of any nature arising from my child's use of, or inability to use, the system, including, without limitation, the types of damage identified in the school's policy and administrative regulations.

I understand that this access is designed for educational purposes. I recognize it is impossible for Freeman Academy to restrict access to all controversial materials and I will not hold Freeman Academy responsible for materials acquired on the network. Further, I accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission to issue an account for my child and certify that the information contained on this form is correct.

- Internet**
- E-mail Privileges (Optional for Grades 7-12 only)**
- No Internet or E-mail Privileges for my students**

If you do not want your student's picture or work displayed on Freeman Academy's web site, please notify the Principal. If a picture or student work is displayed it will not be identified.

Parent or Guardian's Name (please print) _____

Signature: _____

Date: _____